

**Borough Council Workshop Meeting
Minutes – December 13, 2023**

Call to Order – Mr. Gillette called the meeting to order at 5:30pm.

Roll Call – The following members of the Borough Council were present; Cori Belles (5:33pm), Jessie Dekar, Jessica Meyer (5:33pm), Irene Slocum, James Daly, and Patrick Gillette. **Excused:** Gabriel Felt. **Also present;** Henry Farley, Mayor; Jonathan Foster Jr., Borough Solicitor; Gil Crossett, Assistant Fire Chief; Chris Kaiden, Code Enforcement Director; Robert Repasky, Fire Chief; Blane Lathrop, DPW Foreman; Daniel Reynolds, Police Chief; Bruce Hoffman, Assistant Police Chief; and David Jarrett, Borough Manager.

Citizens to be Heard – There were none.

Correspondence Summary – There were no questions or comments.

Approval of Bill List – A motion was made by Mr. Daly and seconded by Mrs. Dekar to approve the bills list for December 1 thru December 31, 2023. **Under the question:** There were none. **Roll Call: Mrs. Dekar, Mrs. Slocum, Mr. Daly, and Mr. Gillette; YES.**

Elected Officials Questions & Comments – Mayor Farley announced that the historic marker for the Howard Elmer Park Bandstand will be dedicated on Friday morning with the Bradford County Commissioners at approximately 10:00am.

Department & Committee Reports – The following reports were discussed;

Borough Manager – Mr. Jarrett reviewed the items listed in his report. Mrs. Dekar asked if the hourly rates listed in Resolution 2023-12 were increased from the previous year, and Mr. Jarrett stated that the 2024 rates are higher than the 2023 rates.

Borough Solicitor – Attorney Foster stated that he would like to discuss a personnel issue with the Borough Council in executive session. Mrs. Belles asked if the owner of Camco has responded to the Borough's request for an update on the sales agreement for the purchase of Borough property, and Mr. Foster stated that he has not received a reply to his previous two emails and will contact Mr. Arnold before the end of the week.

Emergency Management – There were no questions or comments.

Fire Department – There were no questions or comments.

Planning Commission – There were no questions or comments.

Police Department – Chief Reynolds reported that service contracts for the Department's new report management system have been submitted to Attorney Foster for review. Mrs. Belles asked about the cost estimate to up-fit the new patrol vehicle, and Chief Reynolds explained that the cost of the equipment is comparable to the cost that another local Department paid to up-fit their new Chevrolet Tahoe.

BOROUGH OF SAYRE				
DECEMBER BILLS PAYABLE LIST				
by Category				
FUND	ACCT#	PAYEE	AMOUNT	CATEGORY
1	401.4600	Kandy Ferguson - Monthly Admin Meeting	\$28.15	Legislative
1	404.3410	Morning Times - Legal Notice 11/14 Mtg	\$54.00	Legal
1	404.3410	Morning Times - 2024 Budget Adv	\$51.83	Legal
1	404.3410	Morning Times - Legal Notice for Pension Amending	\$120.43	Legal
1	404.3410	Morning Times - Legal Notice Ground Water	\$120.43	Legal
1	405.2100	H L Treu Office Supply Corp - Laser Paper	\$2,079.00	Admin
1	409.3620	Valley Energy - 110 W Packer Ave	\$265.00	Building
1	409.3730	Ehrlich - 110 W Packer Ave - Int	\$83.74	Building
1	409.3730	Vasco - Building Maintenance Supplies	\$77.38	Building
1	410.2310	Dandy Mini Mart - Police Gas	\$879.94	Police
1	410.2600	Moore's Automotive - Valve Core Tool	\$9.47	Police
1	410.3620	Valley Energy - 234 S Lehigh	\$61.92	Police
1	410.3720	Frank Lake - December Police Building Cleaning x5	\$1,250.00	Police
1	410.3730	Aramark -Police Mops 12/8	\$69.04	Police
1	411.2310	Dandy Mini Mart - Fire Gas	\$174.37	Fire
1	411.2510	Emerald Fire Equipment - Engine 3 Inv 2426	\$418.19	Fire
1	411.2510	Emerald Fire Equipment - Engine 3 Inv 2464	\$751.69	Fire
1	411.5100	Sayre Fire Call - Howard Elmer	\$50.00	Fire
1	411.5100	Sayre Fire Call - Robert Repasky	\$45.00	Fire
1	411.5100	Sayre Fire Call - Blane Lathrop	\$50.00	Fire
1	411.5100	Sayre Fire Call - J E Wheelock	\$50.00	Fire
1	411.5100	Sayre Fire Call - Gil Crossett	\$65.00	Fire
1	411.5100	Sayre Fire Call - Zach McCutcheon	\$10.00	Fire
1	413.2310	Dandy Mini Mart - Code Gas	\$39.28	Code
1	414.3410	Morning Times - Zoning Public Notice	\$145.92	Zoning
1	427.2320	Dandy Mini Mart - Refuse Fuel	\$2,409.27	DPW
1	427.2510	Moore's Automotive - PW16 Fuse	\$8.43	DPW
1	427.2510	Moore's Automotive - PW4 Hyd Fitting	\$14.14	DPW
1	427.2510	Tom's Hardware & Feed - Hardware Leaf Vac	\$6.78	DPW
1	427.2510	Tom's Hardware & Feed - Fire Extinguisher	\$69.99	DPW
1	427.3670	NTSWA - 11/1	\$419.53	DPW
1	427.3670	NTSWA - 11/2	\$557.77	DPW
1	427.3670	NTSWA - 11/7	\$556.80	DPW
1	427.3670	NTSWA - 11/8	\$433.92	DPW
1	427.3670	NTSWA - 11/9	\$559.69	DPW
1	427.3670	NTSWA - 11/14	\$490.08	DPW
1	427.3670	NTSWA - 11/15	\$421.45	DPW
1	427.3670	NTSWA - 11/16	\$583.20	DPW
1	427.3670	NTSWA - 11/21	\$516.48	DPW
1	427.3670	NTSWA - 11/22	\$439.68	DPW
1	427.3670	NTSWA - 11/24	\$581.76	DPW
1	427.3670	NTSWA - 11/28	\$591.36	DPW
1	427.3670	NTSWA - 11/29	\$522.24	DPW
1	427.3670	NTSWA - 11/30	\$602.88	DPW
1	430.2310	Dandy Mini Mart - DPW Gas	\$766.76	DPW
1	430.2370	Moore's Automotive - Socket	\$13.29	DPW
1	430.2370	Moore's Automotive - Tools	\$3.67	DPW
1	430.2370	Tom's Hardware & Feed - Glass Cleaner	\$78.96	DPW
1	430.2370	Tom's Hardware & Feed - Glass Cleaner - Credit	-\$39.48	DPW
1	430.2380	Aramark - DPW Uniforms 12/1	\$252.25	DPW
1	430.2380	Aramark - DPW Uniforms 12/8	\$258.12	DPW
1	430.2510	Joe's Automotive - PW12 Bucket Truck Inspection	\$111.00	DPW
1	430.2510	Moore's Automotive - PW10 Wipers	\$33.60	DPW
1	430.2510	Moore's Automotive - PW69 License Plate Light	\$11.52	DPW
1	430.2510	Moore's Automotive - Winterize Sweeper	\$50.88	DPW
1	430.2510	Moore's Automotive - DEF	\$295.00	DPW
1	430.2600	BDS-Wysox - Spreader Bearings	\$72.56	DPW