

Borough Council Workshop Meeting Minutes – February 12, 2025

Call to Order – Mrs. Dekar called the meeting to order at 5:30pm.

Roll Call – The following members of the Borough Council were present; Cori Belles (5:35pm), Derrick Hall, Dan Wayman, Jessica Meyer, and Jessie Dekar. Excused: James Daly. Also present; Gil Crossett, Fire Chief; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Robert Repasky, Assistant Fire Chief; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager. Excused: Henry Farley, Mayor.

Citizens to be Heard – JoAnn Sabatura, 105 North Elmer Avenue asked the Borough Council to consider coordinating an electronics recycling event for Borough residents. Ms. Sabatura suggested that the Borough work with Northern Tier Solid Waste Authority (NTSWA) and provide staffing and transportation to collect the items and that a small fee be charged for residents. Mrs. Dekar asked Mr. Jarrett to contact NTSWA to discuss the possibility of coordinating an event with the Borough and to ask if they would accept the electronic items that are collected.

Approval of Bills List & Supplemental Bills List – A motion was made by Miss Meyer and seconded by Mr. Wayman to approve the bills list and supplemental bills list for the period of January 30 through February 12, 2025. **Under the question:** There were no questions or comments. Roll Call: Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.

Finance Report – January 31, 2025 – There were no questions or comments.

Elected & Appointed Officials – Mrs. Dekar reviewed the items discussed at the Parks Committee meeting held on February 5th and explained that near term goals will be to install a couple new pieces of playground equipment in Riverfront Park, constructing a composting restroom facility in Riverfront Park, and installing additional lighting in Howard Elmer Park. Mrs. Dekar explained that the new playground equipment would be installed in different locations near the athletic fields. Mrs. Dekar explained that a long term will be to pursue the purchase of land large enough to accommodate playground equipment, dog park area, and a bicycle pump track and Mr. Jarrett would look into grant opportunities to fund the project. Mrs. Belles asked about the timetable to select the new equipment and Mr. Jarrett stated that equipment would be purchased before the summer.

Department Reports – The following reports were presented to the Borough Council;

Fire Department – There were no questions or comments about the report. Mrs. Belles asked if the firefighter incentive program has been beneficial for the Department and Chief Crossett stated that 20 new fire police personnel were sworn in by Mayor Farley earlier in the day.

Police Department – Chief Reynolds reported that officers are currently training on the new incident management reporting system. Chief Reynolds also reported that he has requested an extension on the grant he received for license plate readers. Mrs. Dekar asked how Officer Michael Oulouhojian is doing in his training, and Chief Reynolds stated that Officer Oulouhojian is expected to complete his field training program at the end of the month.

Borough Manager – Mr. Jarrett reviewed the items on his report. Mrs. Dekar suggested that the Borough develop a report to share with the community promoting the various cost saving measures that have been implemented recently including the solar project. Mr. Jarrett stated that he is currently updating the Borough's 5 year plan and that information included in the plan can be incorporated in brief report.

Code Enforcement – Mr. Kaiden reported that he issued more than 90 door knockers for sidewalks that had not been shoveled following the most recent winter storm. Mr. Kaiden also reported that he received a new certification that will be valid for three years.

Public Works Department – Mrs. Dekar asked Mr. Lathrop if he was concerned with the Borough's salt supply. Mr. Lathrop stated the Borough has a sufficient supply of salt on hand but the vendor does not have material stockpiled on their site which is leading to delays in delivery.

Solicitor – There were no questions or comments.

Planning Commission – Mr. Jarrett stated that the Commission re-organized last week and Mr. Daly was re-appointed as Chairman.

Emergency Management – There were no questions or comments.

Kali's Mission Proposal – The presentation that Kali's Mission made at the January Borough Council meeting was discussed. The consensus of the Borough Council is that the program would be beneficial for the Borough and Mr. Jarrett stated that the organization recommended that \$2,000.00 be allocated to start the program. Kali's Mission will be asked to provide a formal proposal outlining costs, liability, and scope of services. Mrs. Dekar stated that it will be very important to make sure that the public is notified of the program before trapping begins in a neighborhood. Mr. Jarrett stated that next quarterly sewer bill insert will include information regarding the program and that the placing food and bedding outside for cats is not permitted.

Great American Clean-Up Program – Mr. Jarrett explained that the Borough coordinated an Earth Day clean-up last year that was very successful and that a similar program will be hosted again this year. The program will be hosted on Friday, March 28th and Saturday, March 29th.

Adjourn – Mrs. Dekar adjourned the meeting at 6:05pm without objection.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'DJ', with a stylized flourish extending to the right.

David M Jarrett
Borough Manager/Secretary