

## **Borough Council Minutes - April 27, 2017**

**Call to Order** – Mr. Farley called the meeting to order at 6:00pm and Mr. Flick led the Pledge of Allegiance & offered the meeting prayer.

**Roll Call** – The following members of the Borough Council were present; Eugene Cerutti, James Daly, Robert Flick, Eugene Osmun, Timothy Shaw, Irene Slocum, and Henry Farley. **Also present;** Denny Thomas, Mayor; Elizabeth Fice, Finance Coordinator; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Daniel Reynolds, Police Chief; Tracy Stroup, Fire Chief; William Wood, 1<sup>st</sup> Assistant Fire Chief; Gil Crossett, 2<sup>nd</sup> Assistant Fire Chief; and David Jarrett, Borough Manager.

**Approval of Minutes** – The minutes of the Borough Council meeting on March 23, 2017 were approved as presented.

**Citizens to be Heard** – The following individuals addressed the Borough Council;

- John Geffert, 409 North Hopkins Street addressed the Borough Council and stated that in his opinion, Residential Parking Permits are not necessary in his neighborhood. Mr. Geffert also asked if something could be done to improve parking for matinees at the Sayre Theatre. Mr. Farley stated that the Borough is working with the Theatre on the development of a plan. Mr. Geffert also stated that standing water exists following rain in the area between 401 North Hopkins and 407 North Hopkins. Mr. Flick stated that his Committee will discuss this issue at their meeting in May.
- Donna Hazelton, 212 North Thomas Avenue addressed the Borough Council about continued speeding concerns on North Thomas Avenue. Ms. Hazelton stated that 5:45am is busy and 4:00pm – 5:00pm is very busy with traffic. Ms. Hazelton stated that Guthrie's 900 car parking lot on North Thomas Avenue is filled by 9:00am on most days. Mayor Thomas stated that he recently observed traffic on North Thomas Avenue and did not notice any vehicles traveling at excessive speeds, but he did notice a patrol car patrolling. Mr. Shaw stated that he observed traffic recently on a Thursday from 7:00am to 12:00pm and he did not see any vehicles including Guthrie shuttle buses speeding.
- Jan Scott, 204 Hayden Street stated that increasing fines and fees has been a long time coming but feels the \$20.00 fine for parking violations around Howard Elmer Park is high. Mrs. Scott suggested that signs should include the amount of the fine. Mrs. Scott stated that the Borough should consider positive ways to address parking

**Correspondence Report** – There were no questions or comments.

**Finance Report** – There were no questions or comments.

**Committee Minutes** – There were no questions or comments.

**Elected & Appointed Official's Reports** – Mr. Jarrett explained that the Cayuta Creek Bank Stabilization Project and 2017 Paving Project will be ready to bid in May. Mr. Farley announced that the Borough received a subdivision request for the Robert Packer Hospital Emergency Room project and a subdivision request for the Sayre Gardens Project. Mr. Farley explained that both subdivision requests were forwarded to the Bradford County Planning Commission in accordance with the Borough Code. There were no other questions or comments.

**Consent Agenda Items** – Mr. Farley explained that items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. Mr. Farley stated that there will be no separate discussion of these items and if discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- a. Approval of Bills List – April 2017
- b. Approval of three (3) Park Use Requests as recommended by Administration Committee.
- c. Approval of 90 Day trial making Brock Street one-way between West Lockhart Street and Hayden Street requiring all traffic to travel south from West Lockhart Street toward Hayden Street beginning June 12, 2017 as recommended by the Administration Committee.
- d. Approval of advertisement for bids for the 2017 Paving Project as recommended by the Public Works Committee.
- e. Approval of request from Guthrie to reserve Howard Elmer Park and close South Wilbur Avenue on Wednesday, May 17<sup>th</sup> for their annual employee picnic.
- f. Approval of advertisement for bids for the Cayuta Creek Bank Stabilization Project.

**A motion was made by Mr. Flick and seconded by Mr. Osmun to approve the items listed on the Consent Agenda.** Under the question: There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to accept/reject/table the base bid of \$1,447,000.00 submitted by Vacri Construction Company for the Chemung Street Infrastructure Project based on the recommendation of the Project Engineer.** A motion was made by Mr. Daly and seconded by Mrs. Slocum to accept the base bid of \$1,447,000 submitted by Vacri Construction Company for the Chemung Street Infrastructure Project as recommended by the Project Engineer. Under the question: Mayor Thomas asked how the project will be funded, and Mr. Jarrett explained that the Borough secured a line of credit in December 2016 for the project. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to accept/reject/table the alternate bid of \$270,000.00 submitted by Vacri Construction Company for the Chemung Street Infrastructure Project to complete work on Plummer Street based on the recommendation of the Project Engineer.** A motion was made by Mr. Flick and seconded by Mr. Daly to accept the alternate bid of \$270,000.00 submitted by Vacri Construction Company for the Chemung Street Infrastructure Project to complete work on Plummer Street as recommended by the Project Engineer. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to advertise for the purchase of a 2017 Ford Edge SE.** A motion was made by Mr. Daly and seconded by Mrs. Slocum to approve the advertisement for bids for the purchase of 2017 Ford Edge SE. **Under the question:** Mr. Shaw asked which vehicle is being replaced, and Mr. Jarrett explained it would be the vehicle that he drives. Mr. Osmun asked what year the vehicle is and the number of miles and Mr. Jarrett stated the vehicle is a 2014 and that there are 21,000 miles on the vehicle. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; AYE. Mr. Shaw; NAY.**

**Vote to adopt Ordinance #941 – Street Opening Ordinance Amendment.** A motion was made by Mr. Daly and seconded by Mr. Flick to adopt Ordinance #941. **Under the question:** Mr. Osmun asked what the reason was for reducing the number of years of the maintenance agreement, and Mr. Jarrett explained that Aqua PA and Valley Energy have improved their workmanship on street repairs and that the new ordinance would be similar to PennDOT's requirements. Mr. Flick stated that he agreed with reducing the length of time for the maintenance agreement because three years will cover two winter seasons which is when pave cuts are more likely to fail. Mayor Thomas stated that he was concerned with reducing the length of time for the maintenance agreement because there are

100 bad street openings around the Borough. **Roll Call: Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES. Mr. Osmun; NO.**

**Vote to adopt Ordinance #942 - Parking Meter Fees & Fines.** A motion was made by Mr. Daly and seconded by Mrs. Slocum to adopt Ordinance #942. Under the question: Mayor Thomas stated that he is in favor of the parking meter fees and fines but he is against the parking restriction around Howard Elmer Park. Mayor Thomas stated that he intends to veto the ordinance in spite of the fact that his veto may be overturned. **Roll Call: Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES. Mr. Osmun; NO.**

**Vote to approve the purchase of 235 parking meters from POM Incorporated through the Commonwealth of Pennsylvania Cooperative Purchasing Program (COSTARS) at a cost of \$331.50 per meter.** A motion was made by Mr. Daly and seconded by Mrs. Slocum to approve the purchase of 235 parking meters from POM Incorporated through the Commonwealth of Pennsylvania Cooperative Purchasing Program (COSTARS) at a cost of \$331.50 per meter. **Under the question:** Mr. Osmun asked why the Borough is purchasing more meters than what is needed, and Mr. Jarrett explained that a total of eight (8) additional meters are being purchased so that there are spare meters available should a meter need to be repaired. Mr. Osmun asked if the meters can be reprogrammed if rates are changed in the future, and Mr. Jarrett stated that the meters may need to be sent back to the vendor to be adjusted. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

**Adjourn** – A motion was made by Mr. Daly and seconded by Mr. Osmun to adjourn the meeting at 6:36pm.