

Borough Council Minutes – August 31, 2017

Call to Order – Mr. Farley called the meeting to order at 10:00am, and Mr. Flick offered the meeting prayer and led the Pledge of Allegiance.

Roll Call – The following members of the Borough Council were present; Robert Flick, Eugene Osmun, Timothy Shaw, Irene Slocum, Eugene Cerutti, and Henry Farley. **Excused;** James Daly.

Also present; Gilbert Crossett, 2nd Assistant Fire Chief; Elizabeth Fice, Finance Coordinator; Jonathan Foster, Solicitor; Christopher Kaiden, Code Enforcement Director; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager.

Approval of Minutes – The minutes of the July 27, 2017 Borough Council meeting were approved as presented.

Citizens to be Heard – There were none.

Correspondence Report – There were no questions or comments.

Finance Report – There were no questions or comments.

Committee Minutes – There were no questions or comments.

Elected & Appointed Official Reports – There were no questions or comments.

Consent Agenda Items – Mr. Farley explained that Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- a. Approval of Bills List – August 2017
- b. Approval of Change Order #1 in the amount of \$79,915.00 submitted by Glenn O. Hawbaker as recommended by the Public Works Committee.
- c. Approval of Change Order #1B in the amount of \$16,825.00 submitted by Glenn O. Hawbaker as recommended by the project engineer.
- d. Approval of purchase of two (2) pumps from Mid-Atlantic Pump at a cost of \$5,000.00 each as recommended by the Public Works Committee.
- e. Approval of proposal submitted by Triple V Electric in the amount of \$5,400.00 to upgrade electrical system at North East Pump Station as recommended by the Public Works Committee.
- f. Approval of proposal submitted by SRF Associates in the amount of \$3,000 for additional data collection on Brock Street as recommended by the Administration Committee.
- g. Approval of advertisement for bids for the sale of 407 North Lehigh Avenue and 114 South East Street with a minimum bid of \$5,000 each as recommended by the Code Enforcement Agency Board and the Administration Committee.

A motion was made by Mr. Flick and seconded by Mrs. Slocum to approve the items listed on the consent agenda. **Under the question:** Mr. Osmun and Mr. Shaw asked if a meeting will be held with representatives from SRF Associates after the additional data is collected and if the cost of the meeting is included in the \$3,000 cost. Mr. Jarrett stated that he would review the proposal. **Roll Call: Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly; Excused.**

Vote to accept the list of qualified candidates for the position of Police Sergeant as presented by the Civil Service Commission. A motion was made by Mr. Flick and seconded by Mr. Cerutti to accept the list of qualified candidates for the position of Police Sergeant. Under the question: Mr. Shaw asked if two (2) candidates would be promoted to Sergeant, and Mr. Farley stated that the Council is only accepting the list. **Roll Call: Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly; Excused.**

Vote to authorize the Council President to sign the cooperative agreement with the Federal Highway Administration and PennDOT which obligates the Borough to provide matching funds up to five (5%) percent of the total cost of the improvements to the Packer Avenue Bridge. A motion was made by Mr. Osmun and seconded by Mr. Flick to authorize the Council President to sign the cooperative agreement with the Federal Highway Administration and PennDOT which obligates the Borough to provide matching funds up to five (5%) percent of the total cost of the improvements to the Packer Avenue Bridge. **Under the question:** Mr. Jarrett explained that improvement project includes the placement of an epoxy seal on the bridge decking and replacement of the joints. Mr. Jarrett stated that the work is scheduled to begin in May or June of 2018. **Roll Call: Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly; Excused.**

Vote to reclassify Probationary Patrol Officer George Nichols to Patrol Officer I as recommended by the Police Chief. A motion was made by Mr. Osmun and seconded by Mr. Flick to reclassify Probationary Patrol Officer George Nichols to Patrol Officer I. **Under the question:** There were none. **Roll Call: Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly; Excused.**

2018 Minimum Municipal Obligation (MMO) – Mr. Farley announced that the Borough has completed its 2018 Minimum Municipal Obligation (MMO) calculation for both the Uniform and Non-Uniform Pension Plans and the MMO has been reviewed by Uninvest Municipal Pension Services and the funding will be included in the Borough's 2018 budget as required by the Commonwealth of Pennsylvania.

Recess – Mr. Farley recessed the meeting at 10:12am before going into executive session to discuss a personnel issue.

Executive Session – The Borough Council went into executive session at 10:15am and the session ended at 10:29am.

Per Diem Staff – A motion was made by Mrs. Slocum and seconded by Mr. Flick to hire Ronald Cole of Sayre as a per diem administration department employee at an hourly rate of \$14.00. Under the question: There were none. **Roll Call: Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly; Excused.**

Adjourn - A motion was made by Mr. Flick and seconded by Mrs. Slocum to adjourn the meeting at 10:30am.

Respectfully submitted,

David M Jarrett
Borough Manager/Secretary