

Borough Council

Minutes – February 22, 2017

Call to Order – Mr. Farley called the meeting to order at 6:00pm and Mr. Flick offered the meeting prayer and led the Pledge of Allegiance.

Roll Call – The following members of the Borough Council were present; Eugene Cerutti, James Daly, Robert Flick, Irene Slocum, and Henry Farley. Also present; Gil Crossett, 2nd Assistant Fire Chief; Elizabeth Fice, Finance Coordinator; Jonathan Foster, Borough Solicitor; Christopher Kaiden, Code Enforcement Director; Blane Lathrop; DPW Foreman; Tracy Stroup, Fire Chief; William Wood, 1st Assistant Fire Chief; and David Jarrett, Borough Manager.

Approval of Minutes – The minutes of the January Borough Council meeting were accepted as presented.

Citizens to be Heard - Donna Hazleton 212 North Thomas Avenue and Rita Delany 101 North Higgins Avenue addressed the Borough Council regarding speeding on North Thomas Avenue and North Higgins Avenue. Mr. Farley stated that the data collected by the Police Department and Traffic Engineer remain under review and a resolution to the issue is pending.

Approval of Bills List – A motion was made by Mr. Daly and seconded by Mr. Flick to approve the bills list. **Under the question:** There were none. Roll Call: Mr. Daly, Mr. Flick, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

Correspondence Report – There were no questions or comments.

Finance Report – There were no questions or comments.

Committee Reports - The following reports were presented to the Borough Council;

- Administration – Mr. Cerutti reviewed the issues discussed by the Committee at their meeting on February 7th.
- Public Works – Mr. Flick reviewed the issues discussed by the Committee at their meeting on February 13th.
- Public Safety – Mr. Daly stated that there was nothing to report.
- Code Enforcement Agency – Mr. Cerutti reviewed the issues discussed by the Agency Board at their meeting on February 7th.
- Planning Commission – Mr. Daly reported that the Commission reorganized on February 21st and that he was re-appointed Chairman. Mr. Daly stated that the Commission will be working on updates to the comprehensive plan.
- Library Board – Mrs. Slocum reported that the 20th Annual Wine & Cheese Fundraiser will be held on April 20th.

Elected & Appointed Official's Reports – The following reports were presented to the Borough Council;

- Police Chief – There were no questions or comments.
- Borough Manager – Mr. Jarrett explained that advertisement for bids for the Chemung Street Infrastructure Project will be published in late March.
- Code Enforcement Director – There were no questions or comments.
- Fire Chief – There were no questions or comments.
- Valley Joint Sewer Authority – There were no questions or comments.
- Emergency Management – Mr. Daly stated that he will be participating in a damage assessment training session on March 1st that will be hosted by Bradford County EMA.

- Borough Solicitor – Attorney Foster reported that he will advertise the sign ordinance for adoption at the March meeting.

Vote to approve the proposal submitted by ECS Mid-Atlantic LLC of York, Pennsylvania in the amount of \$9,100.00. A motion was made by Mrs. Slocum and seconded by Mr. Daly to approve the proposal. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; **YES.**

Vote to advertise the Chemung Street Infrastructure Project for bids. A motion was made by Mr. Flick and seconded by Mr. Daly to approve the advertisement of the Chemung Street Infrastructure Project for bids. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; **AYE.**

Vote to approve Pay Request #3 in the amount of \$10,038.65 for work completed on the Milltown Pump Station Project. A motion was made by Mr. Daly and seconded by Mr. Flick to approve Pay Request #3 in the amount of \$10,038.65 for work completed on the Milltown Pump Station Project. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; **YES.**

Adjourn - A motion was made by Mr. Daly and seconded by Mrs. Slocum to adjourn the meeting at 6:18pm.

Respectfully submitted,

David M Jarrett

Borough Manager/Secretary