

Borough Council Minutes – July 27, 2017

Call to Order – Mr. Farley called the meeting to order at 10:00am, and Mr. Flick offered the meeting prayer and led the Pledge of Allegiance.

Roll Call – The following members of the Borough Council were present; James Daly, Robert Flick, Eugene Osmun, Timothy Shaw, Irene Slocum, Eugene Cerutti, and Henry Farley. **Also present;** Gilbert Crossett, 2nd Assistant Fire Chief; Elizabeth Fice, Finance Coordinator; Jonathan Foster, Solicitor; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Daniel Reynolds, Police Chief; Tracy Stroup, Fire Chief; and David Jarrett, Borough Manager.

Approval of Minutes – The minutes of the June 29, 2017 Borough Council meeting were approved as presented.

Citizens to be Heard – The following citizens addressed the Borough Council;

- Fay Wanck, 117 Draper Street addressed the Borough Council regarding her concerns with the mitigation program being performed by Avery Dennison (formerly Paxar). Mr. Farley explained that the program was approved by the Pennsylvania Department of Environmental Protection and that questions would need to be addressed with PA-DEP. Mr. Farley stated that the Administration Committee would discuss that matter at their meeting in August.
- Donna Hazleton, 212 North Thomas Avenue stated that she wanted to know when something was going to be done to address speeding on North Thomas Avenue. Ms. Hazleton stated that she knew the issue would be discussed at the July Public Safety Committee but she did not attend the meeting. Mr. Farley suggested she attend the next Public Safety Committee meeting which is scheduled on August 14th at 4:00pm.
- Rita Delany, 101 North Higgins Avenue stated that she was almost hit recently by a car going 75mph on North Thomas Avenue. Ms. Delany stated that the police are only on the eastside when they are looking for people buying drugs and that no one is helping them with the problem. Mr. Farley stated that the police department cannot be expected to patrol the eastside 24 hours a day because they are very busy with serious calls in the Borough. Mr. Flick stated that the Borough has been responsive to citizen concerns and have paid for a traffic study and collected traffic data.
- Patricia Stromick, 212 North Thomas Avenue stated that Guthrie shuttle bus drivers drove past her last Friday night and waved at her as they drove by.

Correspondence Report – There were no questions or comments.

Finance Report – There were no questions or comments.

Committee Minutes – There were no questions or comments.

Elected & Appointed Official Reports – Mayor Thomas asked the Borough Council to consider extending the 90 day trial period on Brock Street so that the impact of school traffic can be evaluated. Mayor Thomas stated that he witnessed an out of town ambulance who was not aware of the change try to turn onto Brock Street from Hayden Street, and that ambulance realized the change and proceeded to Wilbur Avenue. Chief Reynolds stated that emergency vehicles can go the wrong way on a one way street at their own risk in the event of an emergency.

Consent Agenda Items – Mr. Farley explained that Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If

discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- a. Approval of Bills List – June 2017
- b. Approval of Park use requests.
Riverfront Park – Valley Cities Church of Christ 11:00am – 2:00pm on August 20th
Riverfront Park – End of Summer Celebration & Fireworks Display on August 26th
Howard Elmer Park – Croft Wedding Request on August 26th from 2:30pm to 3:30pm
Howard Elmer Park – Trinity/CASA Candlelight Vigil – August 31st at 6:00pm
Riverfront Park Pavilion – Salvation Army Picnic – September 16th - 11:30am to 1:00pm
- c. Approval of proposal by CEC Environmental Consultants for additional services on the Diahoga Trail Project.
- d. Approval of request from the Sayre Sons of Italy to close Hayden Street between Desmond Street and South Lehigh Avenue on August 20th from 12:00pm to 6:00pm.
- e. Approval to advertise for bids for the expansion of South Lehigh Avenue Municipal Parking Lot between Hayden Street and Chemung Street.

Vote to approve the Consent Agenda Items - A motion was made by Mrs. Slocum and seconded by Mr. Daly to approve the consent agenda items. **Under the question:** Mr. Osmun stated that Item E was not discussed by any Committee and asked why it was listed on the agenda. Mr. Jarrett explained that the item was added to the agenda after the Borough was informed that the street paving project would not begin until the second week of September and that he was taking the opportunity to advertise the project now so that the best possible bid would be received. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley.**

Vote to approve the demolition request submitted by Twin Tier Management for the demolition of 110 South Wilbur Avenue. A motion was made by Mr. Daly and seconded by Mrs. Slocum to approve the demolition request submitted by Twin Tier Management for the demolition of 110 South Wilbur Avenue. **Under the question:** Mr. Shaw asked if the request met the requirements and Mr. Farley stated that the Planning Commission is required to review the request first since the property is located within the Borough's historic boundary, and the property does not have any historic value and therefore the request cannot be denied. Mr. Flick agreed that the property does not have historic value and that he believes that the medical campus will someday be larger. Mr. Osmun stated that he believes that the demolition request should be approved and that he would like to know what Guthrie's strategic plans are for the medical campus. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley.**

Vote to re-classify Craig McCutcheon from per diem to permanent part-time fire truck driver at an hourly rate of \$13.00 effective August 1, 2017 as recommended by the Administration Committee. A motion was made by Mr. Flick and seconded by Mr. Daly to re-classify Craig McCutcheon from per diem to permanent part-time fire truck driver at an hourly rate of \$13.00 effective August 1, 2017. **Under the question:** Mr. Flick stated that he is happy to see younger people involved in the fire department. Mr. Shaw asked how many hours Mr. McCutcheon would be scheduled to work, and Mr. Jarrett stated that he will be scheduled a minimum of 32 hours each week and could be scheduled additional hours to fill vacant shifts. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley.**

Vote to approve Change Order #1 submitted Glenn O. Hawbaker in the amount of \$29,013.50 for improvements to the Borough Hall Parking Lot and the entrance of the North Municipal Parking Lot as recommended by the Administration Committee. A motion was made by Mr. Cerutti and seconded by Mr. Daly to approve Change Order #1 submitted by Glenn O. Hawbaker in the amount of \$29,013.50 for improvements to the Borough Hall Parking Lot and the entrance of the North Municipal Parking Lot. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley.**

Vote to approve the donation of \$500.00 to the Bradford County Historical Society World War 1 Anniversary Commemorative Book as recommended by the Administration Committee. A motion was made by Mrs. Slocum and seconded by Mr. Daly to approve the donation of \$500.00 to the Bradford County Historical Society World War 1 Anniversary Commemorative Book. **Under the question:** Mr. Farley stated that the only other commemorative book of World War I that was produced in Bradford County was done so by Sayre Borough and that the book being developed by the Historical Society would expand upon the contributions that Borough residents made during the war. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley.**

Recess – Mr. Farley recessed the meeting at 10:35am before going into executive session to discuss a litigation issue.

Executive Session – The Borough Council went into executive session at 10:45am to discuss an issue involving litigation and the session ended at 11:28am.

Vote to approve the Sign Agreement between the Borough of Sayre and the Endless Mountains Heritage Region for the Diahoga Trail Project. A motion was made by Mr. Daly and seconded by Mr. Flick to approve the Sign Agreement between the Borough of Sayre and the Endless Mountains Heritage Region for the Diahoga Trail Project. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley.**

Non-Uniform Employee Contract – Mr. Farley announced that he is appointing Mr. Cerutti, Mr. Flick, Mr. Jarrett, and himself as the negotiators of the next non-uniform contract.

Adjourn – A motion was made by Mr. Flick and seconded by Mr. Osmun to adjourn the meeting at 11:30am.

Respectfully submitted,

David M Jarrett
Borough Manager/Secretary