

Borough Council

Minutes – May 2, 2018

Call to Order – Mr. Daly called the meeting to order at 6:00pm

Roll Call – The following members of the Borough Council were present; Eugene Cerutti, Jessie Dekar, Robert Flick, Patrick Gillette, Jason Serfas, Irene Slocum, and James Daly. **Also present;** Henry Farley, Mayor; Gil Crossett, Fire Chief; Elizabeth Fice, Borough Treasurer; Blane Lathrop, DPW Foreman; Eric Casanave, Borough Engineer; and David Jarrett, Borough Manager.

Citizens To Be Heard – Mayor Farley announced that he attended the D.A.R.E. graduation ceremony at Snyder Elementary earlier today and commended Patrol Officer Steven Burlingame for his efforts with the DARE program. Mayor Farley stated that he spoke with a few of the parents and grandparents of the students after the ceremony and they thanked Officer Burlingame and the Borough for providing the program to the students. Mr. Casanave presented the bids for the Diahoga Trail Project and explained that one bid was received for the project which was submitted by Glenn O. Hawbaker of State College, Pennsylvania in the amount of \$356,920.00. Mr. Casanave explained that the bidder also provided bids for the five alternate items which had a total value of approximately \$73,000.00. Mr. Casanave stated that based on the funding available for the project, it would be his recommendation to table the base bid and alternate bids until he can review the bids further.

Vote to approve the tax assessment agreement for the Best Western as recommended by the Borough Solicitor. A motion was made by Mr. Flick and seconded by Mrs. Slocum to approve the tax assessment agreement for the Best Western Hotel as recommended by the Borough Solicitor. **Under the question:** Attorney Foster explained any questions regarding the settlement would need be discussed in executive session. There were no questions or comments. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve enrollment in the National Joint Powers Alliance cooperative purchasing program. A motion was made by Mr. Gillette and seconded by Mrs. Slocum to approve enrollment in the National Joint Powers Alliance cooperative purchasing program. **Under the question:** Mr. Cerutti asked if the contracts are with national vendors and Mrs. Dekar asked if there was a fee to join the program. Mr. Jarrett stated that the vendors who are members of the program are nationwide and there is no charge to enroll in the program. **Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to table the base bid from the lowest responsible bidder for the Diahoga Trail Project as recommended by Stiffler-McGraw & Associates and pending review by Stiffler-McGraw & Associates and the Borough Solicitor. (Note: Bid opening at 3:00pm on May 2, 2018). A motion was made by Mr. Gillette and seconded by Mrs. Slocum to table the base bid submitted by Glenn O. Hawbaker Incorporated as recommended by Stiffler-McGraw & Associates and pending review by Stiffler-McGraw & Associates and the Borough Solicitor. **Under the question:** Mr. Cerutti asked if there were any endangered species that would be impacted by the project, if there are any problem areas that would result in a change order once the project started, and if the project would start at the south end or north end. Mr. Casanave explained that he could not answer the question regarding endangered species or unforeseen circumstances because his role in the project only included the development of the contract and bid documents. Mr. Casanave did state that the project is subject to permit approvals by PA-DEP and those issues would be addressed through that process. There were none. **Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; AYE.**

Vote to table the alternate bids from the lowest responsible bidder for the Diahoga Trail Project as recommended by Stiffler-McGraw & Associates and pending review by the Borough Solicitor. (Note: Bid opening at 3:00pm on May 2, 2018). A motion was made by Mr. Gillette and seconded by Mrs. Slocum to table all alternate bids submitted by Glenn O. Hawbaker Incorporated for the Diahoga Trail Project as recommended by Stiffler-McGraw & Associates and pending further review Stiffler-McGraw & Associates and the Borough Solicitor. **Under the question:** There were none. **Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; AYE.**

ANNOUNCEMENT – Mr. Daly announced that the regular monthly Borough Council meeting in May will be on Wednesday, May 30, 2018 at 6:00pm and held here in the Community Room at the DPW Building.

Adjourn – A motion was made by Mr. Gillette and seconded by Mrs. Slocum to adjourn the meeting at 6:10pm.

Respectfully submitted:

David M Jarrett
Borough Manager/Secretary