

Borough Council

Minutes – May 29, 2019

Call to Order – Mr. Daly called the meeting to order at 6:00pm and asked for a moment of silence in memory of William J. Hickey who passed away on May 17, 2019. Mr. Hickey served two terms as Mayor and one year on the Borough Council. Mr. Daly also announced that the Borough Council met in Executive Session prior to the meeting to discuss personnel and real estate issues. Mr. Gillette led the Pledge of Allegiance and offered the meeting prayer.

Roll Call – The following members of the Borough Council were present; Eugene Cerutti, Jessie Dekar, Robert Flick, Patrick Gillette, Irene Slocum, and James Daly. **Also present;** Henry Farley, Mayor; Elizabeth Fice, Borough Treasurer; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman,; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager.

Excused: Jason Serfas.

Approval of Minutes – The minutes of the Borough Council meeting on April 24, 2019, CDBG Public Hearing on April 30, 2019, and Special Borough Council meeting on May 7, 2019 were approved as presented.

Citizens To Be Heard - The following individuals addressed the Borough Council;

Correspondence Report – Mayor Farley commented on the recent D.A.R.E graduation ceremonies at Snyder Elementary and Epiphany Elementary and stated that he was impressed with the program graduates and how Officer Steven Burlingame has presented the program for the past 20 years. Mayor Farley also stated that several people thanked the Borough for providing this program to the schools. There were no other questions or comments.

Finance Report – There were no questions or comments.

Committee Minutes – There were no questions or comments.

Elected & Appointed Official's Reports – There were no questions or comments.

Consent Agenda - Mr. Daly explained that items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

a. Approval of Bills List

b. Approval of Request to use Riverfront Park – Valley Cities Church of Christ – July 12-14

c. Adoption of **Resolution 2019-05** – Cayuta Creek Bank Stabilization Project Grant

d. Approval of Advertisement of 2019 Paving Project including two (2) alternates

e. Approve the closure of West Lockhart Street between Hopkins and Brock and South Hopkins Street between West Lockhart Street and the High School Parking Lot during the graduation ceremony on Friday, June 7th.

A motion was made by Mr. Gillette and seconded by Mrs. Slocum to approve the items listed on the Consent Agenda. **Under the question:** There were none. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Vote to accept the resignation of Patrol Officer Travis Snyder effective May 13, 2019. A motion was made by Mr. Flick and seconded by Mrs. Dekar to accept the resignation of Patrol Officer Travis Snyder effective May 13, 2019. **Under the question:** There were none. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve Pay Application #3 submitted by Glenn O. Hawbaker in the amount of \$112,715.25 for work completed in conjunction with the Diahoga Trail Project. A motion was made by Mrs. Dekar and seconded by Mr. Gillette to approve Pay Application #3 submitted by Glenn O. Hawbaker in the amount of \$112,715.25 for work completed in conjunction with the Diahoga Trail Project. **Under the question:** There were none. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve Pay Application #1 submitted by JD Ward Contracting in the amount of \$48,963.80 for work completed in conjunction with the ADA Crosswalk Improvement Project. A motion was made by Mr. Flick and seconded by Mr. Cerutti to approve Pay Application #1 submitted by JD Ward Contracting in the amount of \$48,963.80 for work completed in conjunction with the ADA Crosswalk Improvement Project. **Under the question:** Mr. Flick stated that the contractor is doing a great job on the project. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve Pay Application #2 submitted by JD Ward Contracting in the amount of \$50,668.20 for work completed in conjunction with the ADA Crosswalk Improvement Project. A motion was made by Mr. Flick and seconded by Mrs. Dekar to approve Pay Application #2 submitted by JD Ward Contracting in the amount of \$50,668.20 for work completed in conjunction with the ADA Crosswalk Improvement Project. **Under the question:** There were none. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve Pay Application #3 submitted by JD Ward Contracting in the amount of \$37,718.10 for work completed in conjunction with the ADA Crosswalk Improvement Project. A motion was made by Mr. Cerutti and seconded by Mrs. Slocum to approve Pay Application #3 submitted by JD Ward Contracting in the amount of \$37,718.10 for work completed in conjunction with the ADA Crosswalk Improvement Project. **Under the question:** Mr. Jarrett provided an update on the project and explained that the base bid and several of the bid alternates have been completed. Mr. Jarrett stated that the contractor will complete the remaining bid alternate items in June. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Vote to extend an offer of employment to Christopher Warren for the position of Per Diem Patrol Officer pending the successful completion of the certification process. A motion was made by Mrs. Dekar and seconded by Mr. Gillette to extend an offer of employment to Christopher Warren for the position of Per Diem Patrol Officer pending the successful completion of the certification process. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Employee Recognition – Eric Keir was recognized by the Borough Council and Mayor Farley for 30 years of service to the Borough. Mr. Keir had been a full-time patrol officer for 27 years and as the Police Department’s Administrative Services Coordinator and Evidence Officer for the past three years.

Recess – Mr. Daly recessed the meeting at 6:15pm prior to going into executive session.

Executive Session – The Borough Council went into executive session at 6:20pm to discuss the status of the police contract negotiation process. The session ended at 7:00pm.

Adjourn – A motion was made by Flick and seconded by Mr. Gillette to adjourn the meeting at 7:00pm. There were no objections.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'DJ', with a long horizontal flourish extending to the right.

David Jarrett
Borough Secretary/Manager