

Sayre Borough Council

Minutes – July 25, 2018

Call to Order – Mr. Daly called the meeting to order at 6:00pm and Mr. Flick offered the meeting prayer and led the Pledge of Allegiance.

Roll Call – The following members of the Borough Council were present; Eugene Cerutti, Jessie Dekar, Robert Flick, Patrick Gillette, Jason Serfas, Irene Slocum, and James Daly. **Also present:** Gil Crossett, Fire Chief; Elizabeth Fice, Borough Treasurer; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager. **Excused:** Mayor Henry Farley.

Citizens To Be Heard – The following citizens addressed the Borough Council;

Kenneth Keysaw, 428 North Keystone Avenue – Apt.#6 – Mr. Keysaw addressed the Borough Council regarding his concerns with grass being discharged into the street which is dangerous for motorcyclists and he asked the Borough Council to remind residents that it is against the Borough Code to discharge grass into the roadway.

Donna Hazleton, 212 North Thomas Avenue – Mrs. Hazleton asked how the No Parking signs that were installed on North Thomas Avenue are going to prevent speeding. Mr. Flick explained that he recommended installing the signs based on concerns raised by residents that their vehicles that were parked on the street were being damaged. Mr. Flick stated that the restriction is a 90 Day trial period.

Dan Luchaco, 810 North Elmer Avenue – Mr. Luchaco addressed the Borough Council regarding the proposed expansion of residential parking regulations to Mohawk Street. Mr. Luchaco stated that Mohawk Street is 8/10 of a mile from the medical campus and that he does not believe that people will walk more than a half mile. Mr. Luchaco questioned the reasoning for the change and stated that it seems as if the Borough is more interested in making money and not listening to residents. Mr. Daly explained that the proposed expansion of the regulations has been discussed for more than a year and that the action being taken by the Borough Council is only to advertise the ordinance amendment which is the first step in the process to make the change official.

Approval of Minutes – The minutes of the Borough Council meeting held on June 27, 2018 were accepted as presented.

Correspondence Report – There were no questions or comments.

Finance Report – There were no questions or comments.

Committee Minutes – There were no questions or comments.

Elected & Appointed Official's Reports – There were no questions or comments.

Consent Agenda – Mr. Daly explained that items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- ❖ Approval of request to use Howard Elmer Park on October 15, 2018
- ❖ Approval of request to use of Riverfront Park on July 29, 2018
- ❖ Approval of request to attend PA Association of Municipal Administrators Conference
- ❖ Approval of July Bills List

A motion was made by Mrs. Slocum and seconded by Mr. Gillette to approve the items listed on the Consent Agenda. Under the question: There were no questions or comments. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to advertise an amendment to Chapter 163-85 Residential Parking Schedule of Streets of the Borough Code to expand the Residential Parking Program as recommended by the Public Safety Committee. A motion was made by Mrs. Slocum and seconded by Mr. Gillette to vote to advertise an amendment to Chapter 163-85 Residential Parking Schedule of Streets of the Borough Code to expand the Residential Parking Program as recommended by the Public Safety Committee. **Under the question:** Mr. Daly explained that the expansion of the program will include all streets south of Lincoln Street between South Keystone Avenue and South Lehigh Avenue to the Borough line and all street north of Delaware Street between North Keystone Avenue and North Lehigh Street to Mohawk Street. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; AYE.**

Vote to approve the purchase of 2019 Chevrolet Tahoe from Hondru Chevrolet of Elizabethtown, Pennsylvania and the purchase of emergency lights and equipment, and installation as recommended by the Public Safety Committee. A motion was made by Mrs. Dekar and seconded by Mrs. Slocum to approve the purchase of a 2019 Chevrolet Tahoe from Hondru Chevrolet of Elizabethtown, Pennsylvania and the purchase of emergency lights and equipment, and installation as recommended by the Public Safety Committee. **Under the question:** Mr. Daly explained that the total cost of vehicle, emergency lights and equipment, and installation is approximately \$52,597.54. The vehicle and accessories will be purchased from authorized COSTARS vendors. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve the sale of the old parking meters at a cost of \$25.00 each as recommended by the Administration Committee. A motion was made by Mr. Flick and seconded by Mr. Cerutti to approve the sale of the old parking meters at a cost of \$25.00 each as recommended by the Administration Committee. **Under the question:** Mr. Jarrett stated that the initial sale of the meters will be based on limited number to ensure that anyone interested in purchasing a meter has the opportunity to do so, and after two or three weeks the meters will be offered in larger amounts. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to adopt Resolution 2018 – 05 authorizing the submission of a grant application to the Pennsylvania Department of Community and Economic Commonwealth Financing Authority seeking approximately \$214,625.00 in grant funding for the Diahoga Trail Project – Phase 2 as recommended by the Administration Committee. A motion was made by Mr. Gillette and seconded by Mrs. Dekar to adopt Resolution 2018 – 05 authorizing the submission of a grant application to the Pennsylvania Department of Community and Economic Commonwealth Financing Authority seeking approximately \$214,625.00 in grant funding for the Diahoga Trail Project – Phase 2 as recommended by the Administration Committee. **Under the question:** Mrs. Dekar asked if bicycles will be allowed on the trail, and Mr. Jarrett explained that bicycles would be allowed and provided an overview of the project scope of work. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; AYE.**

Vote to approve Pay Request #4 in the amount of \$269,609.28 submitted by Vacri Construction for the Chemung/Wilbur Infrastructure Improvement Project. A motion was made by Mr. Flick and seconded by Mrs. Dekar to approve Pay Request #4 in the amount of \$269,609.28 as recommended by the project engineer. **Under the question:** Mr. Jarrett explained that paving work on Chemung Street and South Wilbur Avenue will be completed this week. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to extend an offer of employment to Dalton Spencer of Canton, Pennsylvania for the position of per diem patrol officer as recommended by the Public Safety Committee. A motion was made by Mr. Flick and seconded by Mrs. Dekar to extend an offer of employment to Dalton Spencer for the position of per diem patrol officer. **Under the question:** Chief Reynolds introduced Mr. Spencer to the Borough Council. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; AYE.**

Vote to approve the Memorandum of Understanding between the Borough of Sayre and Sayre Area School District for the creation of a School Resource Officer position as recommended by the Administration Committee. A motion was made by Mr. Gillette and seconded by Mrs. Slocum to approve the Memorandum of Understanding between the Borough of Sayre and Sayre Area School District for the creation of a School Resource Officer position as recommended by the Administration Committee. **Under the question:** Mr. Jarrett explained that the document that was distributed was only a template of the MOU. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to authorize Mayor Henry Farley and Borough Council President James Daly as signatories for PA Department of Education grant documents for the School Resource Officer position as recommended by the Administration Committee. A motion was made by Mrs. Slocum and seconded by Mr. Cerutti to authorize Mayor Henry Farley and Borough Council President James Daly as signatories for PA Department of Education grant documents for the School Resource Officer position. **Under the question:** There were none. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; AYE.**

Vote to request the Civil Service Commission to prepare a list of qualified applicants for the position of Patrol Officer-Probationary as recommended by the Administration Committee. A motion was made by Mr. Gillette and seconded by Mrs. Slocum to request the Civil Service Commission to prepare a list of qualified applicants for the position of Patrol Officer-Probationary as recommended by the Administration Committee. Under the question: There were none. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; AYE.**

ANNOUNCEMENTS – Mr. Daly made the following announcements;

- ❖ There will be a Public Hearing for the Borough's 2018 Community Development Block Grant Entitlement Application on Wednesday, August 29, 2018 at 5:30pm.
- ❖ The August Borough Council Meeting will be held on Wednesday, August 29, 2018 at 6:00pm.
- ❖ The Borough received a sub-division/land development request for the property located at 304 South Elmer Avenue. The application will be sent to the Bradford County Planning Office for review and approval.

Adjourn – A motion was made by Mr. Gillette and seconded by Mrs. Slocum to adjourn the meeting at 6:25pm.

Respectfully submitted,

David M Jarrett
Borough Manager/Secretary