

Borough Council

Minutes – July 24, 2019

CDBG Public Hearing #1 - Mr. Daly called the Public Hearing to order at 5:32pm. Amanda Boyer, Bradford County Grant Coordinator explained that the Borough's 2019 CDBG entitlement allocation will be approximately \$94,000 and that the program is considered to be in good standing with the Department of Community and Economic Development. Mr. Jarrett stated that he would like to the Borough Council to consider allocating fifty (50%) percent of the 2019 funding for housing rehabilitation projects and fifty (50%) percent of the funding for extending the elevator in the Borough Hall or continuation of the ADA crosswalk project if the elevator project is determined to be cost restrictive. Ms. Boyer stated that housing rehabilitation projects are focused on helping low and moderate income homeowners improve their homes and that there are income eligibility requirements for the program. Mr. Daly closed the Public Hearing at 5:45pm.

Call to Order – Mr. Daly called the meeting to order at 6:02pm and announced that the Borough Council met in executive session prior to the meeting to discuss the status of the contract negotiation process with the Police Department. Mr. Gillette led the Pledge of Allegiance and offered the Meeting Prayer.

Roll Call - The following members of the Borough Council were present; Eugene Cerutti, Jesse Dekar, Robert Flick, Patrick Gillette, Jason Serfas, Irene Slocum, and James Daly. **Also present;** Gilbert Crossett, Fire Chief; Elizabeth Fice, Borough Treasurer; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Daniel Reynolds, Police Chief; Jonathan Foster, Sr., Solicitor; and David Jarrett, Borough Manager.

Approval of Minutes – The minutes of the Borough Council meeting on June 26, 2019 were accepted as presented and placed on file.

Citizens to be Heard – There were none.

Correspondence Report – There were no questions or comments.

Finance Report - Mr. Flick asked for a clarification of the invoice listed for Jeff Paul Plumbing and Heating and Ms. Fice explained that the invoice was for repairs to a fixture in one of the holding cells. There were no other questions or comments.

Committee Minutes - There were no questions or comments.

Elected & Appointed Official's Report - Mr. Daly explained that the Borough received correspondence from FEMA regarding the Levee Mapping Program. Mr. Daly stated that the Borough will need to submit a response to FEMA within 90 days.

Consent Agenda – Mr. Daly stated that the Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- a. Approval of Bills List
- b. Approval of request to host 6th Annual Sayre Borough End of Summer Celebration & Fireworks Display on Saturday, August 24, 2019.
- c. Approval of 2018 Audit Report as prepared by EFPR Group
- d. Approval of request to attend PA Association of Municipal Administrators Conference
- e. Accept the resignation of Christopher Bradley from the Planning Commission and solicit letters of interest for his replacement.

A motion was made by Mrs. Slocum and seconded by Mrs. Dekar to approve the items listed on the Consent Agenda. **Under the question:** There were no questions. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve the promotion of Patrol Officer Casey Shiposh from Permanent Part-Time to Full-Time Patrol Officer Probationary effective January 1, 2020 as recommended by the Police Chief and the Public Services Committee. A motion was made by Mr. Flick and seconded by Mrs. Dekar to approve the promotion of Patrol Officer Casey Shiposh from Permanent Part-Time to Full-Time Patrol Officer Probationary effective January 1, 2020. **Under the question:** There were no questions. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve the promotion of Patrol Officer Dalton Spencer from Per Diem Patrol Officer to Permanent Part-Time Patrol Officer effective January 1, 2020 as recommended by the Police Chief and the Public Services Committee. A motion was made by Mrs. Slocum and seconded by Mr. Gillette to approve the promotion of Patrol Officer Dalton Spencer from Per Diem Patrol Officer to Permanent Part-Time Patrol Officer effective January 1, 2020. **Under the question:** There were no questions. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve the purchase of new radio equipment for the Police Department from AMP Global Solutions in the amount of \$41,005.76. A motion was made by Mr. Flick and seconded by Mrs. Dekar to approve the purchase of new radio equipment for the Police Department from AMP Global Solutions in the amount of \$41,005.76. **Under the question:** There were no questions. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to adopt Ordinance #956 – Law Enforcement Intergovernmental Cooperation. A motion was made by Mrs. Slocum and seconded by Mr. Flick to adopt Ordinance #956 – Law Enforcement Intergovernmental Cooperation. **Under the question:** There were no questions. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve the bid from JD Ward & Sons Contracting in the amount of \$7,500 for the Island Pond Sidewalk Project. A motion was made by Mr. Cerutti and seconded by Mrs. Dekar to approve the bid from JD Ward & Sons Contracting in the amount of \$7,500 for the Island Pond Sidewalk Project. **Under the question:** There were no questions. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve the purchase of 3,000 curbside recycling bins in the amount of \$21,120.00 from Busch Systems. A motion was made by Flick and seconded by Mr. Cerutti to approve the purchase of 3,000 curbside recycling bins in the amount of \$21,120.00 from Busch Systems. **Under the question:** There were no questions. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.**

Recess – Mr. Daly recessed the meeting at 6:10pm.

Executive Session – The Borough Council went into executive session at 6:23pm to discuss the status of the police contract negotiations and two real estate issues. The session ended at 7:40pm.

Vote to approve the request from Sayre Business Association - A motion was made by Mrs. Slocum and seconded by Mrs. Dekar to approve the request from the Sayre Business Association to host a Farmer’s Market on Wednesday evenings in Howard Elmer Park during the Concerts in the Park during the month of August pending the support from the downtown businesses. **Under the question:** There were no questions. **AYES – 7 Nays – 0.**

Adjourn - A motion was made by Mr. Gillette and seconded by Mr. Flick to adjourn the meeting at 7:42pm. There were no objections.

Respectfully Submitted,



David Jarrett
Borough Secretary/Manager