

Borough Council

Minutes – March 27, 2019

Call to Order – Mr. Daly called the meeting to order at 6:00pm and announced that the Borough Council met in executive session prior to the meeting to discuss personnel issues and a real estate issue. Mr. Gillette offered the meeting prayer and led the Pledge of Allegiance.

Roll Call – The following members of the Borough Council were present; Eugene Cerutti, Jessie Dekar, Robert Flick, Patrick Gillette, Irene Slocum, and James Daly. **Also present;** Henry Farley, Mayor; Gilbert Crossett, Fire Chief, Elizabeth Fice, Borough Treasurer; Jonathan Foster, Jr., Borough Solicitor; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; and David Jarrett, Borough Manager. **Excused:** Jason Serfas.

Approval of Minutes – The minutes of the Borough Council meeting held on February 27, 2019 were approved as presented.

Citizens to be Heard – The following citizens addressed the Borough Council;

Donna Hazleton, 212 North Thomas Avenue – Mrs. Hazleton stated that speeding vehicles continue to be a problem on North Thomas Avenue and that she spoke with Representative Tina Pickett who advised her that her concerns should be addressed to the Borough Council. Mayor Farley stated that Representative Pickett's support is needed to pass legislation in Harrisburg that would allow municipal police departments to utilize radar to enforce traffic regulations. Mayor Farley suggested that Mrs. Hazleton request a meeting with Representative Pickett and that he would attend the meeting with her.

Mr. Jarrett asked Mrs. Hazleton what her suggestion would be to reduce speeding on the street and she stated that stop signs would help. Mr. Jarrett stated that he would contact PennDOT and ask them what steps need to be taken to determine if stop signs could be installed.

Mr. Jarrett suggested that Chief Reynolds put the speed sign up on North Thomas Avenue as well as other locations throughout the Borough to get updated information on traffic volume and vehicle speed.

Bradley Bailey, 214 North Thomas Avenue – Mr. Bradley also stated that speeding continues to be an issue on North Thomas Avenue.

Correspondence Report – There were no questions or comments.

Finance Report – There were no questions or comments.

Committee Minutes – There were no questions or comments.

Elected & Appointed Official's Reports – Mr. announced that the Borough received a \$171,000 grant for the Diahoga Trail – Phase II project. There were no other questions or comments.

Consent Agenda - Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by

a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- a. Approval of Bills List
- b. Howard Elmer Park Request - Sayre Elks Club East Egg Hunt - April 13, 2019
- c. Howard Elmer Park Request - RPH Intensive Care Unit Easter Egg Hunt - April 14, 2019
- d. Howard Elmer Park Request - Guthrie Gallop – May 11, 2019
- e. Riverfront Park Request – Endless Mountain Pregnancy Care Center Run Event – May 25th
- f. Howard Elmer Park Request - Sayre Elks Club Flag Day Ceremony - June 14, 2019
- g. Howard Elmer Park Request - Church of the Redeemer Annual Street Faire - June 8, 2019
- h. Howard Elmer Park Request – Guthrie Medical Education Department - June 26, 2019
- i. Howard Elmer Park Request - 3rd Annual Farm, Food, & Family Festival - August 3, 2019
- j. Planning Commission Re-Appointment – Approve correction of term limits from three (3) years to four (4) years.
- k. Approve request from NYPENN Pathways Girls Scout Council to furnish and install bat houses at Island Pond

A motion was made by Mrs. Slocum and seconded by Mrs. Dekar to approve the items listed on the Consent Agenda as presented. **Under the question:** There were no questions or comments. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve the promotion of Brandon Fauver from Public Works Laborer – Permanent Part-Time to full-time Public Works Laborer-Probationary effective April 1, 2019 as recommended by the Public Services Committee. A motion was made by Mr. Flick and seconded by Mr. Gillette to approve the promotion of Brandon Fauver from Public Works Laborer – Permanent Part-Time to full-time Public Works Laborer-Probationary effective April 1, 2019. **Under the question:** There were no questions or comments. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve the promotion of Jeremiah Rogers from Fire Truck Driver – Temporary Full-Time to full-time Fire Truck Driver – Probationary effective April 1, 2019 as recommended by the Public Services Committee. A motion was made by Mr. Flick and seconded by Mrs. Dekar to approve the promotion of Jeremiah Rogers from Fire Truck Driver – Temporary Full-Time to full-time Fire Truck Driver – Probationary effective April 1, 2019. **Under the question:** There were no questions or comments. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Vote to approve the purchase of new computers for the Code Enforcement Department and Administration Department in the amount of \$6,388.00 from Kai Pan Consulting as recommended by the Administration Committee and Code Enforcement Committee. A motion was made by Mr. Cerutti and seconded by Mr. Gillette to approve the purchase of new computers for the Code Enforcement Department and Administration Department in the amount of \$6,388.00 from Kai Pan Consulting. **Under the question:** There were no questions or comments. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Vote to award the base bid in the amount of \$127,614.00 submitted by JD Ward Construction for the Handicap Sidewalk Project pending the review of the Bradford County Grants Office and the Borough' Engineer. A motion was made by Mr. Flick and seconded by Mrs. Slocum to award the base bid in the amount of \$127,614.00 submitted by JD Ward Construction for the Handicap Sidewalk Project pending review of the Bradford County Grants Office and the Borough's Engineer. **Under the question:** Mr. Jarrett provided an overview of the project scope of work and stated that the project could start in the second week of April and completed by May 15th. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Vote to award Bid Alternates #1, #2, #3, #4, and #6 in the amount of \$102,038 submitted by JD Ward Construction for the Handicap Sidewalk Project and reject Bid Alternate #5 pending the review of the Bradford County Grants Office and the Borough' Engineer. A motion was made by Mrs. Slocum and seconded by Mrs. Dekar to award Bid Alternates #1, #2, #3, #4, and #6 in the amount of \$102,038 submitted by JD Ward Construction for the Handicap Sidewalk Project and reject Bid Alternate #5 pending the review of the Bradford County Grants Office and the Borough' Engineer. **Under the question:** Mr. Jarrett provided an overview of the project scope of work and stated that the project could start in the second week of April and completed by May 15th. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Recess – Mr. Daly recessed the meeting at 6:28pm.

Executive Session – The Borough Council went into executive session at 6:40pm to discuss personnel issues, real estate issue, and a litigation issue. The session ended at 7:28pm.

Vote to approve the tax assessment appeal filed by TM Management - A motion was made by Mr. Flick and seconded by Mrs. Slocum to approve the tax assessment appeal filed by TM Management for the former Tops Market building on North Keystone Avenue as recommended by Attorney Foster. **Under the question:** Attorney Foster explained that the new assessment on the property will result in a reduction of \$1,000 in tax revenue for the Borough and for Bradford County and more than \$5,000 reduction for the School District. **Roll Call: Mr. Cerutti, Mrs. Dekar, Mr. Flick, Mr. Gillette, Mrs. Slocum, and Mr. Daly; YES.**

Adjourn – A motion was made by Mr. Gillette and seconded by Mrs. Dekar to adjourn the Council meeting at 7:30pm.

Respectfully Submitted,



David Jarrett
Borough Secretary/Manager