

**Borough Council Meeting
Minutes – December 22, 2022**

Call to Order – Mr. Gillette called the meeting to order at 5:30pm.

Roll Call – The following members of the Borough Council were present; Cori Belles, Jessie Dekar, Gabriel Felt, Irene Slocum, James Daly, and Patrick Gillette. **Excused:** Jessica Meyer. **Also present;** Henry Farley, Mayor; Jonathan Foster, Jr., Borough Solicitor; Blane Lathrop, DPW Foreman, Daniel Reynolds, Police Chief, and David Jarrett, Borough Manager.

Citizens to be Heard – There were none.

Approval of Minutes - The minutes of the November Regular Borough Council meeting held on November 30, 2022 and the December Workshop Meeting held on December 12, 2022 were placed on file.

Approval of the Bills List – A motion was made by Mr. Daly and seconded by Mrs. Dekar to approve the bills list. Under the question: There were no questions or comments. **Roll Call: Mrs. Belles, Mrs. Dekar, Mr. Felt, Mrs. Slocum, Mr. Daly, and Mr. Gillette; YES.**

Correspondence Report – There were no questions or comments on the December correspondence report.

Elected and Appointed Officials – Mr. Gillette announced that the Borough received a sub-division application for the property located at 145 Blackman Street. The application was forwarded to the Bradford County Planning Commission for review. Mrs. Slocum stated that a resident had expressed their concern to her about four-wheelers driving on and along the levee.

Consent Agenda – Mr. Gillette explained that matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote and that there will be no separate discussion of these items. Mr. Gillette stated that if discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

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| a. Rejection of Bids | Downtown Streetscape Project |
| b. Approve Advertisement For Bids | West Lockhart Street Curbs & Sidewalks |
| c. Approve Resolution 2022-05 | 2023 Equipment & Personnel Fees |
| d. Approve Resolution 2022-06 | 2023 Per Diem Employee Hourly Rates |

- e. Approve Resolution 2022-07 2023 Bradford County EIT Commission Appointees
- f. Approve Resolution 2022-08 Appointment of Liason w/ Berkheimer Associates
- g. Approve Resolution 2022-09 Loan Modification
- h. Approve Loan Modification Agreement
- i. Approve 2023 Meeting Schedule January thru June
- j. Authorize Council President, Council Vice President, and/or President Pro Tem to sign checks through the end of the year.

A motion was made by Mr. Daly and seconded by Mrs. Belles to approve the items listed on the Consent Agenda. Under the question: There were no questions or comments.

Roll Call: Mrs. Belles, Mrs. Dekar, Mr. Felt, Mrs. Slocum, Mr. Daly, and Mr. Gillette; YES.

Vote to adopt Ordinance 970 – 2023 Sewer Fees - A motion was made by Mr. Daly and seconded by Mr. Felt to adopt Ordinance 970. **Under the question:** Mr. Jarrett explained that the advertisement of the ordinance listed the per thousand gallon fee for commercial properties as \$11.12 and that the correct amount is \$11.17. **Roll Call: Mrs. Belles, Mrs. Dekar, Mr. Felt, Mrs. Slocum, Mr. Daly, and Mr. Gillette; YES.**

Vote to adopt Ordinance 971 – Real Estate Tax Penalty Relief - A motion was made by Mr. Daly and seconded by Mr. Felt to adopt Ordinance 971. **Under the question:** There were no questions or comments. **Roll Call: Mrs. Belles, Mrs. Dekar, Mr. Felt, Mrs. Slocum, Mr. Daly, and Mr. Gillette; YES.**

Adjourn – A motion was made by Mr. Gillette and seconded by Mrs. Dekar to adjourn the meeting at 5:40pm. There were no objections.