

**Sayre Borough Council
Minutes – January 31, 2024**

Call to Order – Mrs. Dekar called the meeting to order at 5:30pm, and Miss Meyer offered the meeting prayer and led the Pledge of Allegiance.

Roll Call – The following members of the Borough Council were present; Cori Belles, James Daly, Derrick Hall, Dan Wayman, Jessica Meyer, and Jessie Dekar. Also present; Henry Farley, Mayor; Gil Crossett, Assistant Fire Chief; Jonathan Foster, Jr., Solicitor; Bruce Hoffman, Assistant Police Chief; Blane Lathrop, DPW Foreman, Robert Repasky, Fire Chief; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager.

Citizens to be Heard – There were none.

Approval of Minutes – A motion was made by Mrs. Belles and seconded by Mr. Daly to approve the minutes of the Council meetings held on December 20, 2023, January 2, 2024, and January 17, 2024. **Under the question:** Mrs. Dekar explained that the Committee assignments listed in the minutes of the January 17, 2024 Workshop meeting were incorrect. The correct assignments were Mrs. Belles, Mr. Felt, and Mr. Wayman on the Administration / Fire Committee and Mr. Daly, Mr. Hall, and Miss Meyer on the Police / Public Works Committee. **Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; AYE.**

Approval of Bills List & Supplemental Bills List – January 18, 2024 – January 31, 2024 – A motion was made by Miss Meyer and seconded by Mr. Daly to approve the bills list and supplemental bills list. **Under the question:** Mr. Wayman asked about the invoice from Stiffler-McGraw Associates for the bandstand, and Mr. Jarrett explained that the invoice is for engineering services so that the project can be placed out for bid. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Finance Report – There were no questions or comments.

Correspondence Report – January 2024 – Mr. Wayman referenced the letter received from PennDOT regarding the request from the Athens Township Police Chief to PennDOT to complete a traffic study of the intersection of West Lockhart Street and Pennsylvania Avenue. Mr. Wayman asked if it would be practical to wait until the study is completed before a decision is made by the Borough to add streetlights near the intersection. Mr. Jarrett explained that lighting situation had been reviewed by the Borough following the workshop meeting and that there is only one electric pole near the intersection and the pole is located in the Township's side of the intersection.

Elected and Appointed Officials – Mayor Farley announced that the Sayre Business Association sent out registration forms for this year’s Farmers Market to the 75 vendors who participated in last year’s market. Mrs. Belles asked if there will be any Saturday markets, , and Mayor Farley stated that the vendors were not interested in participating in any Saturday events last year, but the SBA would ask again this year. Mrs. Belles asked when the committee meetings will begin and what the structure of the meetings will be. Mr. Jarrett explained that the meetings will begin in February, and Mrs. Dekar explained that the committees will establish goals and objectives in line with the SWOT analysis that was completed last year.

Consent Agenda – Mrs. Dekar explained that items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- A. Approve Island Pond Maintenance Agreement
- B. Approve Park Use Request/H.E. Park – Sayre Elks Club Easter Egg Hunt
- C. Approve Park Use Request/H.E. Park – Sayre Elks Club Flag Day Ceremony
- D. Approve Conference Attendance Request – 2024 PELRAS Conference
- E. Approve Valley Joint Sewer Authority Rodder Truck Agreement
- F. Approve 2024 Fire Department Officers List
- G. Request Civil Service Commission To Prepare An Eligibility List For Patrol Officers

A motion was made by Mrs. Belles and seconded by Mr. Daly to approve the items listed on the Consent Agenda. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Vote to approve the hiring of Carter M. Pries as a Per Diem Patrol Officer at an hourly rate of \$23.00 as recommended by the Police Chief - A motion was made by Mrs. Belles and seconded by Mr. Daly to approve the hiring of Carter M. Pries as a Per Diem Patrol Officer at an hourly rate of \$23.00 as recommended by the Police Chief.

Under the question: Mrs. Belles asked why the hourly rate was higher than the approved Per Diem rate and Mr. Jarrett explained that the recommended higher hourly rate was based on Mr. Pries’ experience. Chief Reynolds explained that Mr. Pries’ has four years experience as a patrol officer. Mr. Wayman asked if all of the clearances and background checks have been completed and Chief Reynolds explained that he is waiting on a few of the clearances to come back. Mrs. Belles amended her motion to approve the hiring of Carter M. Pries pending the receipt of all clearances and background checks. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Vote To Amend Resolution 2023-11 – A motion was made by Mr. Hall and seconded by Mr. Daly to adopt Resolution 2024-01 which amends Resolution 2023-11 establishing the 2024 Per Diem Patrol Officer Hourly rate to be \$18.85/hr. - \$24.00/hr. based on experience of the Patrol Officer. **Under the question:** There were none. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; AYE.**

Vote to approve the hiring of Kaleb M. Brown as a Per Die Patrol Officer at an hourly rate of \$18.85 as recommended by the Police Chief. A motion was made by Mrs. Belles and seconded by Mr. Daly to approve the hiring of Kaleb M. Brown as a Per Diem Patrol Officer at an hourly rate of \$18.85 as recommended by the Police Chief pending receipt of all clearances and background checks. **Under the question:** Chief Reynolds explained that Mr. Brown is a recent graduate of the PA Act 120 program and that this would be his first patrol officer job. **Under the question:** There were none. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; AYE.**

Amendment to Civil Service Ordinance – Mr. Jarrett reviewed the proposed changes to the Civil Service Ordinance outlined in Chapter 181 of the Borough Code. Mr. Jarrett explained that the proposed changes will need to be adopted prior to the start of the application process for the new officers. Proposed changes include the order of the Physical Agility Test, Written Test, and Oral Interviews will be completed, the Physical Agility test tasks; the test scores and how the test scores will be calculated for the applicant's weighted/combined score, and to reflect that there is now an Assistant Police Chief. A motion was made by Mrs. Belles and seconded by Mr. Hall to advertise the amendments to the Civil Service Ordinance. **Under the question:** There were none. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; AYE.**

Adjourn – A motion was made by Mrs. Belles and seconded by Miss Meyer to adjourn the meeting at 6:00pm.

Respectfully submitted,



David M Jarrett
Borough Manager/Secretary

