

## Borough Council Meeting

---

Minutes – July 28, 2021

**Call to Order** – Mr. Daly called the meeting to order at 6:00pm and announced that the Borough Council met in executive session prior to the meeting to discuss personnel issues. Mr. Gillette offered the meeting prayer and led the Pledge of Allegiance.

**Roll Call** – The following members of the Borough Council were present; Cori Belles, Patrick Gillette, Jessica Meyer, Jason Serfas, Irene Slocum, and James Daly. Excused: Jessie Dekar. Also present; Henry Farley, Mayor; Elizabeth Fice, Borough Treasurer; Jonathan Foster Jr., Borough Solicitor; Blane Lathrop, DPW Foreman; Daniel Reynolds, Police Chief; Eric Casanave, P.E.; Borough Engineer, and David Jarrett, Borough Manager. Excused: Gil Crossett, Assistant Fire Chief and Robert Repasky, Fire Chief;

**Citizens To Be Heard** – There were none.

**Approval of Minutes** - Mr. Daly asked if there were any additions, deletions, or corrections to the minutes for the regular Borough Council meeting held on June 23, 2021 and the Borough Council Workshop meeting held on July 12, 2021. The minutes will be placed on file.

**Approval of Bills List** – A motion was made by Mr. Gillette and seconded by Miss Meyer to approve the bills list as presented. Under the question: There were none. Roll Call: Mrs. Belles, Mr. Gillette, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES. Excused: Miss Meyer.

**Correspondence Report – July 2021** - There were no questions or comments.

**Finance Report – June 30, 2021** - There were no questions or comments.

**Elected & Appointed Officials Questions & Comments** – The following items were presented;

**Consent Agenda** – Mr. Daly explained that items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- a. Approval of Park Use Request – Riverfront Park – Athens United Methodist Church
- b. Approval of Park Use Request – Island Pond – Bradford County Regional Arts Council
- c. Approval of Conference Registration Request – PAMA Conference - August 8-11

- d. Approval of Conference Registration Request – GFOA-PA - September 26 - 29
- e. Approval of Administration Office Closure For Staff Training - August 9 thru 11
- f. Approval of Bid Submitted by JD Ward in the amount of \$15,642 for the Desmond 1882 Bump-Out.
- g. Approval of the 2021 CDBG Entitlement Allocation for the Borough Hall Elevator Project
- h. Approval of Advertisement of Bids for the Borough Hall Elevator Project
- i. Approval of Job Posting - Full-Time Fire Truck Driver-Probationary

A motion was made by Mrs. Slocum and seconded by Mrs. Belles to approve the items listed on the Consent Agenda. Under the question: There were none. Roll Call: Mrs. Belles, Mr. Gillette, Miss Meyer, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.

Vote to accept the resignation of Jeremiah Rogers from the position of full-time fire truck driver. A motion was made by Miss Meyer and seconded by Mr. Gillette to accept the resignation of Jeremiah Rogers from the position of full-time fire truck driver. Under the question: There were none. Roll Call: Mrs. Belles, Mr. Gillette, Miss Meyer, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.

Vote to re-hire Jeremiah Rogers for the position of Per Diem Fire Truck Driver. A motion was made by Mr. Gillette and seconded by Miss Meyer to re-hire Jeremiah Rogers as a per diem fire truck driver Under the question: There were none. Roll Call: Mrs. Belles, Mr. Gillette, Miss Meyer, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.

Vote to accept/reject/table the bids for the Tioga Street Sanitary Sewer Project pending the review of the Borough's Engineer. Mr. Casanave explained that two bids were received for the project and that the lowest bid exceeded the project estimate by nearly \$80,000.00 and associated the higher than expected bid amounts on the current economic conditions related to the COVID-19 pandemic. Mr. Casanave stated he reviewed the bids prior to the meeting and recommended that the Borough Council reject all bids and re-advertise the project in 2022. A motion was made by Mr. Gillette and seconded by Mrs. Belles to reject the bids submitted for the project. Under the question: There were none. Roll Call: Mrs. Belles, Mr. Gillette, Miss Meyer, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.

Vote to approve the new four (4) year Non-Uniform Employee Collective Bargaining Agreement. A motion was made by Miss Meyer and seconded by Mrs. Slocum to approve the new four (4) year Non-Uniform Employee Collective Bargaining Agreement. Under the question: There were none. Roll Call: Mrs. Belles, Mr. Gillette, Miss Meyer, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.

Vote to revise the Public Works Laborer Job Description – A motion was made by Mr. Gillette and seconded by Mrs. Belles to revise the Public Works Laborer Job Description to state that a valid driver's license is preferred. Under the question: There were none. Roll Call: Mrs. Belles, Mr. Gillette, Miss Meyer, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.

Vote to re-classify Jason Phillips from Operator Class IV to Laborer Class IV for a period of six (6) months effective August 1, 2021 at an hourly rate of \$22.00 through December 31, 2021. A motion was made by Mrs. Slocum and seconded by Mr. Gillette to re-classify Jason Phillips from Operator Class IV to Laborer Class IV for a period of six (6) months effective August 1, 2021 at an hourly rate of \$22.00 through December 31, 2021. Under the question: There were none. Roll Call: Mrs. Belles, Mr. Gillette, Miss Meyer, Mr. Serfas, Mrs. Slocum, and Mr. Daly; YES.

Adjourn - A motion was made by Mr. Gillette and seconded by Mrs. Slocum to adjourn the meeting at 6:13pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'DJM', with a long horizontal stroke extending to the right.

David M Jarrett  
Borough Manager/Secretary

